

**Action Item to Meet Regulatory Compliance – Urgent Amendment as of July 29, 2022**

**Approved as of 8/24/22**

Cred- 8/5/22; MEC-8/12/22; Board- 8/24/22

**Shady Grove Medical Staff Bylaws**

**Section 5.23: History and Physical Requirements**

In all cases, a complete history and physical examination shall be written within twenty-four hours after admission of the patient. **If the patient requires a psychiatric evaluation it must be completed within 60 24 hours of admission.** An history and physicals performed outside of the hospital must have been completed within the last 30 days. An adequate admitting note shall also be recorded on the chart by the attending physician. The medical history and physical examination are completed and documented by a physician, an oral maxillofacial surgeon, or other qualified licensed individual in accordance with state law and hospital policy. The history and physical for inpatients will include:

1. identification data
2. chief complaint
3. present illness
4. past personal and family medical history
5. psychosocial history
6. review of systems
7. physical examination
8. special reports (consultations, clinical laboratory, radiological, etc.)
9. provisional diagnosis
10. plan of care

The history and physical for surgical outpatients shall include the same categories as an inpatient history and physical, but will be diagnosis specific. History and physicals for inpatient and surgical outpatients including podiatry and dental patients which were performed by licensed physicians who are not members of this hospital's Medical Staff will be accepted, so long as such H & P's are reviewed, updated, and signed by a physician member of this hospital's Medical Staff within 24 hours of inpatient admission or prior to surgery or procedure.

A complete History and Physical is not required for outpatients unless the patient is receiving sedation. Before outpatients receive moderate or deep sedation or general anesthesia, a History and Physical examination must be conducted and documented in accordance with the requirements for inpatients. Patients in the cardiac catheterization lab and electrophysiology lab, endoscopy suite, and those receiving sedation for radiologic procedures must have a History and Physical prior to sedation. Pain Management patients will have a History and Physical examination conducted and documented at the time of their first series visit.

Updates to the H & P in all cases involving surgery or a procedure require moderate or deep sedation or general anesthesia must include the following:

- a) Review of original H & P
- b) Examination of the patient for any changes in the patient's condition

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- c) Documentation whether changes or no changes occurred since the H & P was originally completed.
- d) Any changes in the patient's condition must be documented in an updated note. If during review of the original H & P it is found incomplete, inaccurate, or otherwise unacceptable, the H & P may be disregarded and a new H & P conducted and documented within 24 hours after admission, but prior to surgery or a procedure requiring anesthesia.

History and Physicals performed in the Emergency Department are acceptable if they are complete and address the surgical procedure.

No History and Physical is required for cases using local anesthesia or a combination of local anesthesia and minimal oral sedation unless the physician determines that the patient's condition warrants it.

In the case of a medical/surgical emergency, the history and physical will be completed and/or reviewed and signed by a physician member of the medical staff as soon as possible after the completion of the necessary procedure.

**Department of Psychiatry - Rules and Regulations**

- F. The complete history and psychiatric evaluation shall, in all cases, be completed within 24 hours after admission of the patient. **If the patient requires a psychiatric evaluation must be completed within 60-24 hours of admission.** Complete medical history and physical examination in all cases will be completed and recorded in the medical record within 24 hours. The attending psychiatrist shall review the admission history and physical examination within 24 hours of its completion.